

## Memorandum of Understanding (MOU)

This Memorandum of Understanding is between the US Composting Council (USCC) and \_\_\_\_\_, a USCC member in good standing, for the dispensation of US Composting Council (USCC) matching funds in the state of \_\_\_\_\_ for lobbying efforts to prevent the repeal of an existing yard waste ban.

### Terms of MOU

#### Approval of Funding

The USCC will match funds in states where there is proposed legislation to repeal an existing yard waste ban. The limit of matching funds shall not exceed \$15,000 in any state.

States requesting matching funds shall complete an application form provided by the USCC. The USCC Legislative and Environmental Affairs Committees shall review the application and provide a recommendation for funding to the USCC Finance Committee and Executive Director.

#### Contract

Contracts with lobbying firms may qualify for matching funds from the USCC when entered into in the following manner:

1. To qualify, a USCC member in good standing may enter a contract with a lobbyist. The USCC will provide contract review and recommendations, but the member company assumes the responsibility for the contract and its terms. The USCC member is responsible for assisting the lobby effort and reporting to the USCC. It is suggested that the member firm include reporting requirements as part of the contract.
2. The USCC may enter a contract with a lobbyist on behalf of a member firm. The USCC will enter the contract only if the terms are acceptable to the Finance Committee. The USCC member firm is responsible for assisting the lobby effort and reporting to the USCC on a weekly basis.

#### Funding

The USCC member firm requesting matching funds is responsible for raising funds to pay for the lobbyist in each state. Funds raised must be sent to the USCC to receive matching funds or, at the request of the member company, USCC will invoice donor companies. USCC will only match funds received up to the limit stated above. USCC will keep a record of all funds received and payments made.

#### Payments

The USCC will manage and oversee all payments to contracted lobby firms. The USCC will make payments up to the amount of funds received regardless of the amount owed. If a USCC member firm has entered into a contract which obligates payment in excess of funds received, the USCC member firm will be responsible for such contractual obligations.

#### Reporting Requirements

The USCC member company involved in the lobbying effort shall report results no less than once a week to the USCC Executive Director.

We have read and agree to the terms of this MOU

Name:  
Signature:  
Title:  
Company:  
Address:

Date:

Name:  
Signature:  
Title:  
USCC

Date: